



## **Agreed Terms of Reference**

- 1 TITLE** 2011 Census Central and Local Government Information Partnership - Census Sub Group
- 2 PURPOSE** To provide a forum for communication between the Office for National Statistics (ONS) and local authorities on
- (a) the requirements for information from, and
  - (b) the operational planning of, the 2011 Census in England and Wales, with particular reference to:
    - i) the population base and census definitions;
    - ii) the geographic base;
    - iii) the preparations and public relations for, and the methods and practice of, the data collection operation;
    - iv) the content and format of the 2011 Census form;
    - v) disclosure control and quality assurance;
    - vi) the design of statistical reports and other outputs and the arrangements for dissemination;
    - vii) co-ordinated development of the means of handling and analysing census output; and
  - (c) To act as a link between the Census Offices and Local Authorities and to advise on arrangements for wider consultation with authorities.
  - (d) To consider ways of promoting and monitoring the use of Census statistics by Local Authorities
- 3 REPORTING** a) to main CLIP; and
- b) *Current Census Project governance arrangements are under review and will be established in the next 3 months.*
- 4 MEETINGS** The Group will aim to meet twice a year, or more frequently as necessary.

**November 2005**