Office for National Statistics

Lotus Notes BDB on FA1APP003

Created By: ███████ on 26/03/2015 at 12:23

Access Limited to ███████ ; Colin Shaw; ████████████████████████

Title: EDRMS - Alteration to delivery date

Categorisation Systems\ERMS\Redesign 2015\Project documents	Originator: ████████████████████ on 26/03/2015 Status: Default Last Modified: 26/03/2015 12:25:32 by ████████

From : ███████████████
To : Colin Shaw/NEWPORT/ONS, ███████████████████
CC : ████████████████████████████
Date Sent : 26/03/2015 12:23:41
Subject : EDRMS - Alteration to delivery date

I am advising you that I am extending the delivery date by two weeks.

This would mean that the plan would be to start applying the new design to the current BDB estate w\c 25th May and the implementation would be completed the end of June rather than the original date of middle of June.

Reasons:
- the main one is that there is more work to do on the programs that automate a lot of the document and record management processes (Agents) than was originally envisaged. From a development and support perspective this is a really useful piece of work that will properly modularise the code and reduce a huge amount of duplication. There is real benefit to be gained from doing this properly.
- there are other disruptions that were unforseen or forgotten about - Easter, local staffing disruptions and re-organisation, ATLAS pay requirements, leave plans.

Please bear in mind throughout that the method to declare a document has been developed, and there is a version of the BDB that is totally free of third party code but has no document or record management functionality. The work now is to review and recode the agents - reviewing, deleting, moving, versioning, reminding, auditing etc - which is all in-house functionality, and having to rebuild the BDB, trying to be pragmatic, because it has been ripped apart by having to do this piece of work.

Happy to discuss,

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