



Marking OFFICIAL SENSITIVE

Re: Fw: Dexmar

to: [redacted]
Cc: [redacted]

24/10/2014 08:25

Thanks [redacted].

That was the approach I was thinking would be required. This paragraph of requirement is very useful.

Glad the deadline is next Friday and won't be a problem.

[redacted]

[redacted] Hi [redacted], I would treat this as a new development... 23/10/2014 16:35:40

From: [redacted]
To: [redacted]
Cc: Colin Shaw/NEWPORT/ONS@ONS, [redacted]
Date: 23/10/2014 16:35
Subject: Re: Fw: Dexmar

Hi [redacted],

I would treat this as a new development going through the official IM channels.

When designing the specification we need to incorporate core requirements as produced by TNA

The National Archives (TNA) produced a set of functional requirements for ERM systems in 1999 in order to promote the development of ERM software. These identified as core requirements: the ability to declare a document as an authentic record, protect it from changes and maintain it over time; the ability to organise and manage records within a classification scheme; the ability to manage retention and disposal of records; and the ability to control access and maintain an auditable track of actions taken

The deadline for this work is Friday 31 October 2014.

Many thanks in advance.

Kind regards.

[redacted]

[redacted]

[redacted] Hi [redacted], do you have a deadline for this? 23/10/2014 16:02:42

From: [redacted]
To: [redacted]
Cc: Colin Shaw/NEWPORT/ONS@ONS, [redacted]
Date: 23/10/2014 16:02
Subject: Re: Fw: Dexmar

Hi [redacted],
do you have a deadline for this?

I will start having a look at this. I think basically we will have mimic what we would with a request going

through our Front Door process.

Thanks,

██████

████████████████████ / ██████ Just to be clear. 23/10/2014 15:20:15