

QUALIFICATION ENVELOPE

QUALIFICATION - KEY PARTICIPATION REQUIREMENTS

Response Guidance

The following questions are 'Pass/Fail' questions. If Potential Bidders are unwilling or unable to answer "Yes", their submission will be deemed non-compliant and shall be rejected. Potential Bidders should confirm their answer by selecting the appropriate option from the drop-down menu.

Question Number	Question	Your Response
1.1	Do you accept the competition rules as described in Attachment 1 – About the Procurement?	Yes
1.2	Have you read, understood and accepted the Bid Pack and all associated attachments, specifically Attachment 3 - Statement of Requirements?	Yes
1.3	Do you agree, without caveats or limitations, that in the event that you are successful, Attachment 5 - Terms and Conditions will govern the provision of this contract?	Yes
1.4	Do you confirm your Organisation's e-Sourcing suite profile is complete and accurate at the time the bid closed and that any amendments made following acceptance of this event will be notified to the buyer in writing?	Yes
1.5	GDPR – If GDPR is applicable, please insert GDPR evaluation questions per PPN 02/18	Yes. Basis Social would be the Data Processor. All data would be processed in the UK and on the grounds of informed consent. Personal data would be used solely for the purposes of recruitment and monitoring sample composition.

1.6	Do you confirm acceptance of gaining NSDEC approval, prior to the initiation of services?	Yes
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QUALIFICATION - CONFLICTS OF INTEREST		
Response Guidance		
<p>Question 2.1 is a 'Yes/No' question and will dictate whether or not question 2.2 needs to be answered.</p> <p>Question 2.2 is a Pass / Fail question. Potential Bidders are required to provide details of how the identified conflict will be mitigated.</p> <p>The ONS will review the mitigation in line with the perceived conflict of interest, to determine what level of risk this poses to them. Therefore, if Potential Bidders cannot or are unwilling to suitably demonstrate that they have suitable safeguards to mitigate any risk then their Bid will be deemed non-compliant and will be rejected.</p>		
Question Number	Question	Your Response
2.1	Please confirm whether you have any potential, actual or perceived conflicts of interest that may be relevant to this requirement.	No
2.2	We require that any potential, actual or perceived conflicts of interest in respect of this Bid Pack are identified in writing and that companies outline what safeguards would be put in place to mitigate the risk of actual or perceived conflicts arising during the delivery of these services.	N/A

QUALIFICATION – INFORMATION ONLY

Response Guidance

The following questions are for information only and do not form part of the evaluation. Information provided in response to these questions may be used in preparation of any Contract Award and any omissions may delay completion of this procurement.

Question Number	Question	Your Response
3.1	Please provide details of where the Award Outcome should be directed. Your response must include their; <ul style="list-style-type: none">• Full Name• Role/Title• Registered Address• Email Address	[Redacted]
3.2	Please provide details of your Data Protection Officer. Your response must include their; <ul style="list-style-type: none">• Full Name• Email Address	[Redacted]
3.3	Please provide details of any sub-contractors you propose to use in order to meet your obligations should you be awarded a Contract. Your response must include their; <ul style="list-style-type: none">• Trading Name(s)• Registered Address(ees) and Contact Details• Goods/Services to be provided	[Redacted]

3.4	For information purposes only, please outline your approach to in-depth interviews in relation to the services described in Attachment 3 – Statement of Requirements. Note – you will not be scored on your response to this question, it will be used for information purposes only. You should also not price for this within Attachment 4 – Pricing Schedule, this is also for information purposes only.
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